



Down to Earth
TRAINING & SAFETY SKILLS



RTO 32328

SUPERVISOR TRAINING PROGRAM ONE DAY REFRESHER S123

RIIRIS301D APPLY RISK MANAGEMENT PROCESSES

RIIWH301D CONDUCT SAFETY & HEALTH INVESTIGATIONS

RIICOM301D COMMUNICATE INFORMATION

DURATION 8 hours

COURSE OUTLINE

This refresher training one day course is for supervisors in mining and construction industries. It provides students with the opportunity to refresh the knowledge and skills required to manage work groups in relation to risk management, incident investigations and quality communications.

The Supervisor Training Program course is a requirement under the Qld Coal Mining Act and Regulations for people who manage others and for elected Health Safety Representatives.

These three units form part of RII30115 Certificate III in Surface Extraction Operations

RIIRIS301D Apply risk management processes

This unit covers application of risk management processes in resources and infrastructure industries. It includes identifying hazards, identifying and assessing unacceptable risk, identifying and recommending treatments, contributing to the implementation of treatments, reviewing safety system documentation and relevant legislation.

RIIWH301D Conduct safety & health investigations

This unit covers conducting safety and health investigations in resources and infrastructure industries. It includes determining the investigations objectives, gathering information, evaluating information, identifying courses of action and preparing and presenting investigation reports.

RIICOM301D Communicate information

This unit covers the communication of information in resources and infrastructure industries. It includes communicating information orally and in writing, achieving meeting outcomes, making presentations and participating in negotiations.

Face to face classroom delivery will be used to facilitate the underpinning knowledge requirements.

ASSESSMENT

Theory and practical assessments will be conducted throughout the course. On successful completion participants receive a Statement of Attainment.

BENEFITS

- Nationally accredited course
- Complies with legislative requirements
- Provides supervisors and mining HSR with the necessary tools to meet due diligence requirements

WHO SHOULD ATTEND?

Supervisors, workers who lead teams and Health Safety Representatives (mining only) that work in the mining, construction and associated resources industries.

LEGISLATION/COMPLIANCE

This training is a nationally recognised programme which is required under the:

Qld Coal Mining Act and Regulations

Qld Mining and Quarrying Act and Regulations

PREREQUISITES

Statement of attainment of previous cluster of competencies within 5 years must be provided.

RECOGNITION OF PRIOR LEARNING

Recognition of competencies and direct credit will be granted to applicants who have recently completed the training.

LOCATION OF TRAINING

Our training centre is located at 12 Little Bramston Street Gladstone, Qld. Alternately courses can be booked for any location where appropriate facilities can be provided.

COURSE COSTS

A total fee of \$275 per person which covers all course materials, administration, training facility and catering costs.

BOOKINGS

Visit our web site www.downtoearthresults.com.au and book via the training calendar or alternatively contact us.

PAYMENT METHOD

Payments can be made via direct debit:

Westpac Banking Corporation
Down To Earth Results
Student Course Fees Trust Account
BSB: 034 126 ACC: 307 847

or by VISA/MasterCard.

REFUND POLICY

DTE has a fair and equitable refund policy in place containing guidelines guaranteeing the refund of fees to participants under reasonable circumstances.

The management guarantees that DTE has a sound financial position and safeguards participant fees until used for training. Please ask for a copy of the refund policy.

We stand by our training excellence 100% and guarantee our product. Should for some valid reason the training does not meet your expectations we shall provide a full refund.

COMMITMENT

Our facilities and experienced instructors ensure that graduates of our courses leave equipped with the knowledge and skills required for safe work in their chosen field with the breadth and depth of knowledge required for the role. In addition we offer an on-going support service to all course participants including student drop in contact days on a monthly basis.

CONTACT US

Please contact DTE administrator to discuss your needs or queries regarding training and upcoming dates for courses.



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